Seasonal Camp Assistant

Summary: Camp Assistants are responsible for assisting in ensuring a safe, fun, and educational environment for all campers and other staff. Assistants are responsible for assisting in monitoring campers, helping with activities, and facilitating Museum exploration time.

Note: This is a seasonal, temporary non-benefits earning position with a weekly obligation of 25 to 40 hours per week. The seasonal dates for this position are determined upon hire and outlined in the offer letter.

Reports to: Programs Manager

Major Duties

- Monitor campers at all times to ensure safety and enjoyment.
- Assist and inform lead teacher with any issues that may arise (accidents, lunch, etc.).
- Assist in guiding campers to and from classes, ensuring all campers are monitored at all times.
- Assist with set up and teardown of activities.
- Be available to work between 8am and 5:30pm (schedule to be determined) or until duties are complete.
- Oversee lunch and snack breaks.
- Ensure that campers adhere to the established rules and procedures for summer camp in a fair, prudent and professional manner.
- Perform other duties assigned.

Qualifications

- High school degree preferred.
- Monday through Friday schedule; 8:30 am to 5:15 pm or until duties are complete.
- Ability to engage with children and adults in a welcoming energetic, friendly, and professional manner.
- Ability to react appropriately in a fast-paced environment.
- Ability to stand and walk around for extended periods of time.
- Ability to bend, kneel, and lift up to 25 pounds on an occasional basis.
- Bilingual not necessary but appreciated.
- Must pass a background check and be fingerprinted. Employment is contingent upon the results.

The above is intended to describe the general content of and requirements for the performance of this job. It is not to be construed as an exhaustive statement of duties, responsibilities or requirements.

To Apply:
Please send cover letter, resume, three references to: hrjobs@cmon.org or mail to: HR Jobs
15080 Livingston Road, Naples, FL 34109
No phone calls please.

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