



Birthday Party Contract

Thank you for booking the Birthday Party room at the Golisano Children’s Museum of Naples. Birthday Parties at C’MON are a great way to celebrate anyone’s Birthday in a safe, educational and fun environment. We want to ensure that you have an enriching and successful visit.

Scheduled date and time of birthday party: _____

Please read and initial the following items, sign the bottom and then return this contract at least 24 hours prior to your visit.

_____ I understand that I am responsible for all attendants of my scheduled party. Children will be accompanied by an adult at all times. I agree to have an adult chaperone greet children that will be dropped off and picked up at the Museum and have one chaperone for every six children in my group.

_____ I understand that the birthday party includes only **15** admission tickets to guests without memberships. All guests, both children and adults, must check in with the front desk upon arrival. **The 15 admission tickets must be split between adults and children. For example – 8 adults and 7 children = 15.** Any guest, adult or child, who does not have a membership or birthday party ticket must pay regular admission of \$10.00/\$12.00 per person to gain access. *(As the host, you have the option of paying these admissions after the party at the front desk OR asking the additional adults/children over 15 to pay for their own admission)*

_____ I understand that the party is limited to a **maximum number** of 30 adults and children.

_____ I agree to adhere to my scheduled arrival & departure times. **I understand that I will be given 15 minutes to set up before my scheduled party, and 15 minutes after my scheduled party is over to break down and clean up.** I understand I will leave the room just as I found it following party. **I understand that if the room is not vacated 15 minutes after the party my security deposit will not be refunded.**

_____ I understand that cancellation of a birthday party prior to 30 business days, will result in a full refund with the return of the free admission passes. Cancellation 15 to 30 days in advance will result in a 50% refund. There will be no refund for cancellation less than 15 days in advance; however, my balance may be credited to a future event if I choose.

_____ **I agree to keep all food and beverages in the Birthday Party Room at all times.** Soda and Alcohol, of any kind, are prohibited in the museum. (Outside food/beverages must be brought in through the side of the building, double red doors by party room. We kindly ask that you do not bring it through the front entrance doors).

_____ I understand that decorations are not allowed to be put on the walls of the birthday party room.

_____ **I understand that the following are not allowed in the museum: fire of any kind (i.e. candles), latex balloons, confetti, glitter, piñatas or bubbles.** *(Mylar balloons are an approved alternative to latex balloons).*

_____ I agree to a party deposit of \$100.00 due at time of booking and a \$50.00 refundable security deposit that will be returned if the room is left clean, undamaged and on time after the Birthday Party is complete.

_____ I agree to pay the remaining amount of \$150.00, 7 days before the scheduled party day by calling the museum to pay, or by logging into my account online. If I have not paid the balance due 7 days before, I understand that the amount will automatically be charged to the card I booked initially with.

Signature of Birthday Party Host

Printed Name of Birthday Party Host

Date Signed

Please return the contract to Danielle Desjardin at d-desjardin@cmon.org or fax to: 239-260-1616